For new visitors, kindly fill out the Visitor's Personal Data Form and provide a detailed Bank Account Number.

UPEC UNIVERSITÉ PARIS-EST CRÉTEIL VAL DE MARNE
Connaissance - Action

Visiting Scholar Data Form

Host Lab:

Host Party:

VISITING SCHOLAR PERSONAL DATA

Last Name: **First Name:**

Position:

Home institution:

TRAVEL DETAILS

Object:

Venue (institution and address):

OUTBOUND JOURNEY:

Departure Point: **Departure Date and Time:** **at** **h**

Destination Point: **Destination Date and Time:** **at** **h**

RETURN JOURNEY:

Departure Point: **Departure Date and Time:** **at** **h**

Destination Point: **Destination Date and Time:** **at** **h**

Hotel location preference (city, district):

TRAVEL EXPENSES

Travel without expense reimbursement: ☐ **yes** ☐ **no**

Reimbursable expenses**		Expenses covered by UPEC	Expenses covered by a third party	Expenses advanced by the visiting scholar
Accomodation and Meals:		€	€	€
Commuting	Train	€	€	€
	Plane	€	€	€
	Ferry	€	€	€
	Personal vehicule *	km (round trip)	km (round trip)	km (round trip)
Additional expenses	Parking	€	€	€
	Highway tolls	€	€	€
	Taxi	€	€	€
	Public transport	€	€	€
	Admission fees	€	€	€
	Other (specify)	€	€	€

*Please attach copies of the vehicle registration certificate and proof of insurance.

**Please provide all supporting documents